Shoolini University of Biotechnology and Management Sciences

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: **HEI-P-U-0190**		Name of the HEI: **Shoolini University of Biotechnology and Management Sciences**	Institution Type: Private
Year of Establishment: Oct 2009	Mode of Education: Dual Mode	City: Solan	District: solan
Address_1: Shoolini University of Biotechnology and Management Sciences		Address_2: Bajhol	Pin Code: 173229
Email: registrar@shooliniuniversity.com		Telephone: 01792350000	Fax:	State: HIMACHAL PRADESH
Official Website of HEI: www.shooliniuniversity.com		Official website for Open & Distance Learning:	

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: ATUL KHOSLA		Vice Chancellor Email: vc@shooliniuniversity.com	Vice Chancellor Mobile: 9654545645
Phone (Office): 01792350000	Phone (Residence): 01792350000	Highest Education Qualification: Postgraduation	Experience: 26

Registrar

Name of the Registrar: SUNIL PURI		Registrar Email: registrar@shooliniuniversity.com	Registrar Mobile: 9816011680
Phone (Office): 01792350000	Phone (Residence): 9816011680	Highest Education Qualification: PhD	Experience: 36

Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education (CDOE) : AMAR RAJ SINGH	Email Id: amarrajsingh@shooliniuniversity.com	Mobile No: 9882310780
Highest Education Qualification: PhD	Date of Joining: 29-04-2022	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is establised or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Whether HEI is recognized by UGC, DEB under UGC (ODL) Regulations, 2017/ UGC (Online Courses or Programmes) Regulations, 2018 or UGC (ODL Programmes and Online Programmes) Regulations, 2020? *

Yes

Year	Regulations	Letter No	Date of UGC recognition letter	File
2022-23	DEB_ODL_OL_2020		8/23/2022 12:00:00 AM	View (/Uploads/Proposal/recognitionletters/HEI-P-U-0190/HEI-P-U-0190_2022-23_DEB_ODL_OL_2020_recognitio...

When was SLM delivered to Learner/Student for last academic year?*

Type of Material	Date of commencement of academic year/academic session	Date of delivery of SLM to Learner/Student
Printing Material	dd-MM-yyyy	dd-MM-yyyy
Audio-Video Material	dd-MM-yyyy	dd-MM-yyyy
Online Material	dd-MM-yyyy	dd-MM-yyyy
Computer based Material	dd-MM-yyyy	dd-MM-yyyy

Compliance of Commission decision regarding uploading of annual report of CIQA for recognized/entitled academic year(s)?:- No

Reason (If No):
WE STARTED OUR ODL PROGRAMMES IN SEPTEMBER 2022. WE SHALL SUBMIT OUR ANNUAL REPORT ON THE COMPLETION OF THE CURRENT ACADEMIC YEAR.

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- B++

Score :- 2.92

Validity of NAAC :- 31-12-2019

Upload NAAC Document :- View

Year of assessment of NAAC :- 2016

Whether valid for the academic period January 2021 and onwards :- No

NIRF Ranking

Year :- 2020

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2021

Ranking :- 89

Upload NIRF Certificate :-
View (/Uploads/ODLOL/UploadNIRFDocument2/HEI-P-U-0190/HEI-P-U-0190_UploadNIRFDocument2_20221115121344.pdf)

Year :- 2022

Ranking :- 96

Upload NIRF Certificate :-
View (/Uploads/ODLOL/UploadNIRFDocument3/HEI-P-U-0190/HEI-P-U-0190_UploadNIRFDocument3_20221115121344.pdf)

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- Within State

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquater and MoE Approved Off-Campus(s)

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	7575	75	Yes
Administrative	1500	1550	50	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	4560	60	Yes
Amenities or other support facilities(Excluding toilets)	1500	1675	175	Yes
Total built-up area for ODL activities	15000	15360	360	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	NA	NA
2	Assignment Submission (if any)	NA	NA
3	Evaluation of Assignment	NA	NA
4	Examination	NA	NA
5	Declaration of Result	NA	NA
6	Re–registration	NA	NA
7	Distribution of SLM	NA	NA
8	Contact Programmes(counselling, Practicals,etc.)	NA	NA

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jul	Aug	Nov	Feb
2	Assignment Submission (if any)	Oct	Dec	Apr	Jun
3	Evaluation of Assignment	Nov	Jan	May	Jul
4	Examination	Jan	Feb	Jul	Aug
5	Declaration of Result	Jan	Feb	Jul	Aug
6	Re–registration	Feb	Feb	Aug	Aug
7	Distribution of SLM	Sep	Sep	Mar	Mar

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
8	Contact Programmes(counselling, Practicals,etc.)	Sep	Jan	Mar	Jul

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2023-24	July	Programme	1	59000.00	Success	430010387	28-03-2023

Proposed Programmes

Sr No :-1

Name of Programme :-MASTER OF BUSINESS ADMINISTRATION (GENERAL) [ANY OTHER]	
Programme to be offered in	ODL
Year	2023-24
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	SCHOOL OF BUISNESS MANAGEMENT
Whether this course offered earlier by the university.	null

Additional Information

Sr No :- 1

Name of Programme :- MASTER OF BUSINESS ADMINISTRATION(GENERAL)

Year	2023-24
Academic system followed for proposed programme	Semester
Number of Credits	118
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-05-2022
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	27-05-2022
Regulatory bodies approval upload	View
Whether Proposed programme already being offered in Conventional with same nomenclature	Yes
If Yes, number of years since being taught in conventional mode	13
No. of Batch passed	12

Programme Compilance

Sr No :- 1	
Name of Programme :- MASTER OF BUSINESS ADMINISTRATION(GENERAL)	
Year	2023-24
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	1,50,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 12
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1	
Name of Programme :- MASTER OF BUSINESS ADMINISTRATION(GENERAL)	
Year	2023-24
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Online
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	Yes

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details	
1	**MASTER OF BUSINESS ADMINISTRATION(GENERAL)**	Year	2023-24
		Date of Approval of PPR	20-05-2022
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	1. Apply knowledge of management theories and practices to solve business problems. 2. Foster Analytical and critical thinking abilities for data-based decision making. 3. Ability to develop Value based Leadership ability. 4. Ability to understand, analyze and communicate global, economic, legal, and ethical aspect of business. 5. Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment. 6. Knowledge, ability & attitude to become successful entrepreneurs and ability to innovate & think out of the box. 7. Ability to effectively present & communicate. 8. Ability to be content & happy.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details		Annexure	Details of Deve of SLM
1	**MASTER OF BUSINESS ADMINISTRATION(GENERAL)**	Year	2023-24	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM
		Outline of the Syllabus	Need-based courses have been identified and the courses are developed. They have been fine-tuned taking into consideration industry/social requirements. The course, curriculum and syllabi are designed and evaluated by experts from all specializations. The curriculum and syllabi are then presented before the Board of Studies. The finalized curriculum and syllabi are placed in the Academic Council for final approval. The governing body of distance education ensures that the distance education curriculum has an equivalent amount of credits as the regular programmes.		Percentage of SLM developed by In- House Faculty
		Whether SLM approved by Statutory Authority of HEI	Yes	Curriculum and Pedagogy:- Yes	
		Statutory bodies approval upload	View	Print Material :-Yes	
		When was it prepared	15-04-2022	Audio-Video Material :-Yes	
		Last Updated	04-03-2023	Online Material:-Yes	
		Name of the faculty who prepared SLM	Dr. Pooja Verma	Computer-based material:-Yes	
		Designation	Associate Professor	Computer Disks:-Yes	
		Department	SCDOE	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	
		Reference of Self Learning Material	Books and online study material		
		Upload Sample SLM (Only Content Pages)	View	Preparation of Learning Material:-Yes	
		SLM Url	https://myshoolini.s3.ap-south-1.amazonaws.com/onlinelearning/documents/SLM_Organizational+Behaviour.pdf	Preparedness of Learning Material :-Yes	
				Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
				1 Year:-Yes	
				2 Year:-Not Applicable	
				3 Year:-Not Applicable	

Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatino for ODL programme for Upcoming Academic Years		
1	Yes	Centre for Distance and Online Education	Shoolini University, Bajhol-Solan-173229-Himachal Pradesh	Physically Proctored and AI-Based Online and Computer-Based Examination.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	Yes
						5	Provision of Video recording	Yes

Human Resources Information

Academic Staff for ODL Programmes

Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	1
Associate Professor	4
Assistant Professor	8

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	2
Section Officer	2
Assistants	4
Computer Operators	4
Class-IV / Mult Tasking Staff	4
Technical / Professional	4
NA	0

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
1	2023-24	July	BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - MASTER OF BUSINESS ADMINISTRATION (GENERAL)	**Name of faculty**	**Designation**	**Email**	
				POOJA VERMA	Associate Professor	7018280540	poojaverma@shooliniuniversity.com
				NITIN GUPTA	Associate Professor	8628810506	nitingupta@shooliniuniversity.com

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

Help Desk Address: Shoolini University Centre for Distance and Online Education, Village Bajhol, Solan HP 173229	Name of Contact Person: Khushbu Mishra	Designation: Academic Councellor University
Phone No: 7807775301	Email: khushbumishra@shooliniuniversity.com	Contact hours for Help Desk: 8.5 hrs (9:00am to 5:30pm)

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-
NA

Learner Support Centre will not be set up under a franchisee agreement in any case. :- NA

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-
Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-
NA

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-
NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :- Yes

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-
Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- View

Upload Undertaking as per the prescribed format :-View View

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

☑ Centre for Internal Quality Assurance (CIQA) in Annexure I

☑ Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

☑ Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

☑ Human Resource and Infrastructural Requirements in Annexure-IV

☑ Guidelines on Programme Project Report (PPR) in Annexure-V

☑ Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI

☑ Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

☑ Learner Support Centres in Annexure-VIII

☑ Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX

☑ Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its   website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Your application successfully submitted on 29-03-2023 under Eligible category